

# UPLOAD ARTWORK THE DESIGNER PORTAL



Standard Cards - Photo Upload Cards - Personalised Text Cards - Track Designs Progress

scribbler DESIGN AREA BLOG CONTACT ABOUT

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### UPLOAD NEW DESIGNS

1 Upload design 2 Design info 3 Searchability 4 Submit design

☒ Standard card ☐ Photo Upload card ☐ Personalised card

Error uploading your card. Please ensure the image dimensions are 2563px x 2567px, the resolution is 300dpi, using CMYK Colours but in an RGB Format, and file size not greater than 10MB.

Main designfile

Drop in designfile or click here to upload \*

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☒ Standard card ☐ Photo Upload card ☐ Personalised card

Main designfile

FALSE.

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What is the title of the design? \*

This field is required.

Please provide a description for the design \*

This field is required.

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## STEP 1

Click on 'Upload Designs' in the grey navigation box to the left. Select Standard Card and drag your design into the dropbox, or click the box to pull up your finder window and select your file. If any of your files do not meet the file specifications, the above error message will pop up. You will need to amend your files before you can proceed.

## STEP 2

If your file has the correct dimensions, resolution, colour format and is less than 10MB it will upload. When successfully uploaded your design will appear as a thumbnail in the dropbox, as seen above. You can now proceed to the next step!

## STEP 3

If at any point you need to refer back to the previous page, you must complete the steps on the current page before you can proceed. If you click 'Previous' without doing so, the above error message will appear. Don't panic, going to the previous page will not delete your progress!

## STEP 4

When completing the ‘Design Info’ you must enter a title and a description for your card. The customer will see the title alongside the card thumbnails on the search page and the description on the product page. Download the Description Guide on the design portal for some hints and tips!

## STEP 5

The next step is ‘Searchability’ where you select categories which best suit your card. It is important that you are specific here, as these categories will help the customer to find your card on the website. Download the Attribute Guide on the Design Portal for some hints and tips!

## STEP 6

Before submitting your design you must select whether you would like to nominate it for a product listing on the website, in addition to reading and agreeing to the T’s&C’s. Clicking submit takes you back to the initial ‘Upload Design’ page. A message will appear at the top of the page to let your know your design has been uploaded and is pending approval.

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☐ Standard card ☐ Photo Upload card ☒ Personalised card

Error uploading your card. Please ensure the image dimensions are 2560px x 2560px, the resolution is 300dpi, using CMYK. Colors not in RGB format, and file size not greater than 10MB.

Personalised File (JPEG file)

Drop in designfile or click here to upload \*

Card design including the personalised text (JPEG file)

Drop stock .jpg image file here or click to upload

Font file used in the design (TTF, OTF, etc)

Drop font file here or click to upload

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☐ Standard card ☐ Photo Upload card ☒ Personalised card

Personalised File (JPEG file)

0.0 0.00  
TEXT0004 PL...

Card design including the personalised text (JPEG file)

0.0 0.00  
TEXT0004.jpg

Font file used in the design (TTF, OTF, etc)

23.3 15  
Bubble...

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## STEP 1

Select Personalised Card and drag your designs and font file into the correct dropbox, or click each box to pull up your finder window and select your files. If any of your files do not meet the file specifications, the above error message will pop up. You will need to amend your files before you can proceed.

## STEP 2

If your files are the correct dimensions, resolution, colour format and less than 10MB they will upload. When successfully uploaded your designs will appear as a thumbnail in each dropbox, as seen above. You can now proceed to the next step!

## STEP 3

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What is the title of the design? \*

First Hunk Of Junk

Please provide a description for the design \*

It's probably had 3 previous owners and can't go over 40 miles an hour but congrats, it's yours! Personalised new car design by Scribbler.

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Select all categories that apply \*

Driving Test Illustration Funny

Would you like to add some tags? \*

Driving Test, Passed, Congratulations

Is this card rude? \*

Yes No

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All Cards For Him  
All Cards For Her  
Adults  
Aunt  
Boyfriend  
Brother  
Butter  
College  
Couple  
Dad

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Would you like to nominate your design for a featured product listing on scribbler.com? \*

Yes No

Have you read and do you agree with the scribbler.com T&C? \*

Yes No

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## STEP 4

When completing the 'Design Info' you must enter a title and a description for your card. The customer will see the title alongside the card thumbnails on the search page and the description on the product page. Download the Description Guide on the design portal for some hints and tips!

## STEP 5

The next step is 'Searchability' where you select categories which best suit your card. It is important that you are specific here, as these categories will help the customer to find your card on the website. Download the Attribute Guide on the Design Portal for some hints and tips!

## STEP 6

Before submitting your design you must select whether you would like to nominate it for a product listing on the website, in addition to reading and agreeing to the T's&C's. Clicking submit takes you back to the initial 'Upload Design' page. A message will appear at the top of the page to let your know your design has been uploaded and is pending approval.

## STEP 1

Select Photo Upload Card and drag your files including your Stock Image into the correct dropbox, or click each box to pull up your finder window and select your files. If any of your files do not meet the file specifications, the above error message will pop up. You will need to amend your files before you can proceed.

## STEP 2

If your files are the correct dimensions, resolution, colour format and less than 10MB they will upload. When successfully uploaded your designs will appear as a thumbnail in each dropbox, as seen above. You can now proceed to the next step!

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Would you like to nominate your design for a featured product listing on scribbler.com? \*

Yes No

I confirm that I have read the terms and conditions of featured product listings on Scribbler.com and if my nomination is successful will not be available as a third party granting and will be held by Scribbler to market my design.

Have you read and do you agree with the scribbler.com T&Cs? \*

Yes

I confirm I have read and agree to be bound by Scribbler's product terms and conditions of sale.

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## STEP 4

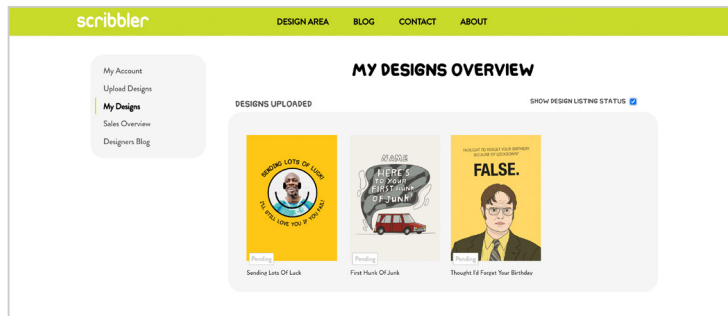
When completing the 'Design Info' you must enter a title and a description for your card. The customer will see the title alongside the card thumbnails on the search page and the description on the product page. Download the Description Guide on the design portal for some hints and tips!

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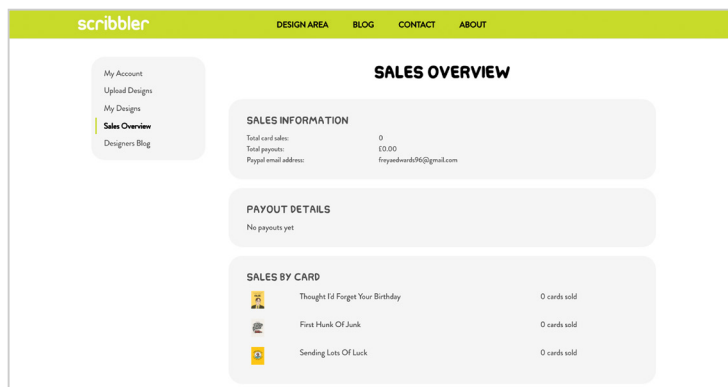
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## MY DESIGNS

Click 'My Designs' in the grey navigation box, to check your uploaded designs and their listing status. Pending status designs are waiting approval from our wonderful Web Team.



## SALES OVERVIEW

Click 'Sales Overview' in the grey navigation box, to check the total number of sales you have accrued for each card. If you have any queries or concerns regarding your sales, email our fab Finance Team at [finance@scribbler.com](mailto:finance@scribbler.com).



# **ANY ISSUES EMAIL**

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